

## Sick Leave Bank Quick Facts

The **sick leave bank** is available for employees who have exhausted all other sick leave available to them and do not have any income in the form of paid time off, workers' compensation indemnity benefits, or disability insurance.

### Sick Leave Bank Quick Facts

1. To be eligible to receive a day from the sick leave bank, an employee must first join the bank by donating at least one day. An employee must have at least 31 Accumulated Sick Days in order to donate one day.
2. Sick leave bank pay is 65% of the employee's daily rate of pay.
3. The employee has to apply for a donation of days at least twenty (20) days before he/she will begin using the donated days.
4. Sick leave bank days are only for catastrophic illness or injury with a duration of no fewer than ten days.
5. To give days to the bank or receive days from the bank, the employee has to have been employed at LPSS for thirty-six (36) months.