

**LAFAYETTE PARISH SCHOOL BOARD
REGULAR BOARD MEETING**

Wednesday, September 10, 2008 - 5:30 P. M., Board Room

Carl J. LaCombe, President, Presiding

The School Board of the Parish of Lafayette, State of Louisiana, met in regular session at its meeting place, the Lafayette Parish School Board Administrative Building, Board Room, Lafayette, Louisiana, on Wednesday, September 10, 2008 at 5:30 P.M. pursuant to notice given in writing to every member.

MEMBERS PRESENT: Carl J. LaCombe, President; Gregory Awbrey, Vice President; Mark Babineaux, Hunter Beasley, Mark Cockerham, Lionel Lewis, Jr., and Rae Trahan (entered late), Board Members; Burnell Lemoine, Secretary-Treasurer/Superintendent

MEMBERS ABSENT: Michael Hefner (business), Edward J. Sam (death in family)

I. MEETING OPENINGS

The meeting was called to order by LaCombe and opened with a prayer by Babineaux. Lewis led the group in the Pledge of Allegiance.

ADD TO THE AGENDA

Motion (Awbrey, Lewis) that the Board add to the Action Agenda: Addendum to Personnel Changes. Motion carried.

Motion (Babineaux, Lewis) that the Board move the following agenda items from Introduction to Action: i. Capital Improvement Fund Budget Revision #3 – Final Fiscal Year 2007-2008; j. 2002 Half-Cent Sales Tax Fund Budget Revision #2 – Final Fiscal Year 2007-2008; k. Special Revenue Fund Budget Revision #2 – Final Fiscal Year 2007-2008; l. School Food Service Program Fund Budget Revision #2 – Final Fiscal Year 2007-2008; m. General Fund Budget Revision #3 – Final Fiscal Year 2007-2008; n. Sales Tax Fund Budget Revision #2 – Final Fiscal Year 2007-2008. Motion carried.

Motion (Cockerham, Beasley) that the Board move the following agenda item from Introduction to Action: Parochial/Private School Bus Stops. Motion carried.

II. RECOGNITIONS/PRESENTATIONS

The Board recognized Karl Breaux of Breaux's Mart for his monetary contribution for the purchase of an Automated External Defibrillators (AED) at Acadian Middle School, and also Kiwanis Club of Southwest Lafayette for embarking on an ambitious project to place AED's in every school in Lafayette Parish in an effort to combat Sudden Cardiac Arrest (SCA).

III. CORRECTIONS AND/OR APPROVAL OF BOARD/COMMITTEE MINUTES

A. CORRECTIONS ON THE MINUTES OF:

a. Regular Board Meeting of 8/20/08

Motion (Awbrey, Babineaux) that the Board approve the minutes of the Regular Board

Meeting of August 20, 2008 as presented. Motion carried.

B. APPROVAL OF THE COMMITTEE MINUTES OF:

- a. Joint Meeting of the Board Insurance Committee and Employee Insurance Advisory Committee of 8/19/08

Motion (Cockerham, Lewis) that the Board approve the minutes of the Joint Meeting of the Board Insurance Committee and Employee Insurance Advisory Committee of August 19, 2008. Motion carried.

- b. Joint Meeting of the Board Insurance Committee and Employee Insurance Advisory Committee of 8/25/08

Motion (Beasley, Lewis) that the Board approve the minutes of the Joint Meeting of the Board Insurance Committee and Employee Insurance Advisory Committee of August 25, 2008. Motion carried.

IV. FINANCIAL INFORMATION/REPORTS

A. APPROVAL OF BILLS

- a. Bills are presented at the second meeting of the month

B. OTHER FINANCIAL REPORTS

- a. Sales Tax Collection Report for July, 2008

Motion (Awbrey, Cockerham) that the Board receive the Sales Tax Collection Report for July, 2008. Motion carried.

V. REPORTS/INFORMATION/INTRODUCTION ITEMS

A. INFORMATION REPORTS

- a. Curriculum Update

Brandi Gonzales, Supervisor of Child Welfare and Attendance, and Gabe Rodriguez, Positive Behavior Support Coordinator, informed the Board that in the 2003 legislation session, the Juvenile Justice Reform Act (1225) was passed requiring the Board of Elementary and Secondary Education to “formulate, develop, and recommend a Model Master Plan for improving behavior and discipline within schools that includes the utilization of positive behavioral supports and other effective disciplinary tools. All schools (except CAPS/LAPS) in the Lafayette Parish School System have been trained.

- b. Notice of Issuance of RFP for Workers’ Compensation Claims Administration Services

Ramona Bernard, Director of Risk Management, informed the Board that a Request for Proposals for workers’ compensation claims administration services for LPSS self-funded workers’ compensation program has been issued, and that she would come back to the Board in October with a recommendation.

B. INTRODUCTION ITEMS

- a. Permission to Advertise and Fill the Position of Assistant Director of Special Education. Action to be taken at a subsequent meeting.

- b. Approval of the Job Evaluation/Reclassification Committee Findings for the Instructional Department. Action to be taken at a subsequent meeting.
- c. Group Insurance Fund Budget Revision #2 – Final Fiscal Year 2007-2008 Motion (Babineaux, Lewis) that the Board move this item to the Action Agenda. Motion carried.
- d. Revisions to Policy File: DJCB – Salary Deductions. Action to be taken at a subsequent meeting.
- e. Revisions to Policy File: GBRIH – Sick Leave Benefits Sequence for Teachers and Bus Operators. Action to be taken at a subsequent meeting.
- f. New Policy File: GBRIK – Extended Sick Leave Policy for Support Personnel and Non-Teaching Administrators and Professionals. Action to be taken at a subsequent meeting.
- g. Bids for Moss Middle School Moisture Intrusion Repair Project Motion (Cockerham, Lewis) that the Board move this item to the Action Agenda. Motion carried.
- h. Permission to Conduct Non-Exclusive Geophysical Surveys at Various Locations. Action to be taken at a subsequent meeting.
- i. Capital Improvement Fund Budget Revision #3 – Final Fiscal Year 2007-2008. Moved to Action Agenda.
- j. 2002 Half-Cent Sales Tax Fund Budget Revision #2 – Final Fiscal Year 2007-2008. Moved to Action Agenda.
- k. Special Revenue Fund Budget Revision #2 – Final Fiscal Year 2007-2008. Moved to Action Agenda.
- l. School Food Service Program Fund Budget Revision #2 – Final Fiscal Year 2007-2008. Moved to Action Agenda.
- m. General Fund Budget Revision #3 – Final Fiscal Year 2007-2008. Moved to Action Agenda.
- n. Sales Tax Fund Budget Revision #2 – Final Fiscal Year 2007-2008. Moved to Action Agenda.
- o. 2008-2009 Operational Reimbursement – Contract Bus Drivers. Staff requested that this item be deferred until the next Regular Board Meeting.
- p. Parochial/Private School Bus Stops. Moved to Action Agenda.

- C. Other Reports
 a. None

VI. APPROVAL OF ACTION ITEMS

A. PERSONNEL CHANGES

**Personnel Changes
 September 10, 2008**

New Employees

<i>Name</i>	<i>Location</i>	<i>Position</i>	<i>Eff. Date</i>	<i>Fund</i>	<i>Note</i>
Ardoin, Janet	Woodvale ES	SpEd Tea. Asst	08/20/08	01	Board Approved
Armstrong, Anita	Carencro HS	SpEd Tea. Asst.	08/18/08	01	Replacing A. Pitre
Benoit, Brooke	Truman ES	Tea. Asst.	09/02/08	01	Replacing K. Andrus
Benoit, Cynthia	Comeaux HS	SpEd Tea. Asst.	08/08/08	01	Replacing M. Thomas
Borel, Tanisha	Lafayette MS	Cler. Asst.	09/04/08	01	New Position
Broussard, Crescenda	Career Center	Clerical Asst.	09/08/08	01	New Position
Broussard, Teri	Martin MS	Clerical Asst.	08/27/08	01	New Position
Chaisson, Mary	Westside ES	SFS Tech.	08/08/08	70	Replacing D. Alexander
Duffy, Ramona	Lafayette HS	Custodian	08/18/08	01	Replacing S. Bernard
Duhon, Elizabeth	S.E.A.S.	SpEd Tea. Asst.	08/25/08	01	Replacing T. Iglus
Guilbeau, Angela	Lafayette MS	SpEd Tea. Asst.	08/12/08	01	Replacing M. Phillips
High, Shelia	Scott MS/Carencro HS	Cler. Asst.	09/04/08	01	New Position
Johnson, Jessica	Gallet ES	SpEd Tea. Asst.	08/08/08	01	Replacing E. Daigle
Kayembe, Willie	Ridge ES	ESL Tea. Asst.	08/25/08	01	Replacing J. Rotas
Robinson, Kimberly	Alleman MS	SpEd Tea. Asst.	08/08/08	01	Replacing M. Henry
Simon, Alfred	Lafayette HS	Custodian	08/11/08	01	Replacing T. Despanie
Thibodeaux, Jacqueline	S.E.A.S.	SpEd Tea. Asst.	09/02/08	01	Replacing L. Reavis
Wiggins, Willie	Boucher ES	SpEd Tea. Asst	08/20/08	01	Replacing C. Hollier

Employee Transfers

<i>Name</i>	<i>From/To</i>	<i>Eff. Date</i>	<i>Fund</i>	<i>Note</i>
Breaux, Ginger	Truman ES (LA-4 Tea. Asst.) to Faulk ES (LA-4 Tea. Asst.)	08/25/08	01	New Class
Bruno, Pamela	Ossun ES (SFS Tech) to Ossun ES Custodian	09/02/08	01	Replacing V. Harrison
Coates, Jana	S.E.A.S. (SpEd Tea. Asst.) Gallet ES (SpEd Tea. Asst.)	08/08/08	40	Replacing T. Guidry
Coleman, Wendy	Comeaux HS (Cler. Asst.) Montgomery ES (Federal Home School Behavior Liaison)	09/02/08	50	Board Approved
Goodley, Rita	Lafayette HS (SpEd Tea. Asst.) to Broussard MS (SpEd Tea. Asst.)	08/08/08	01	Replacing T. Green
LeBlanc, Lisa	Burke ES (Cler. Asst.) to Burke ES & Judice MS (Cler. Asst.)	08/08/08	01	Board Approved
Mire, Jana	Scott MS (Teacher Resource) to I.D.E.A. High School Support Teacher	08/08/08	40	Approved by the Board

Other Action

<i>Name</i>	<i>Location</i>	<i>Position</i>	<i>Eff. Date</i>	<i>Fund</i>	<i>Note</i>
None					

One-Year Appointments & Substitutes

<i>Name</i>	<i>Location</i>	<i>Position</i>	<i>Contract Term</i>	<i>Fund</i>	<i>Note</i>
Love, Karen	Prairie ES	SpEd Tea. Asst.	08/14/08 – 02/13/09	01	Replacing R. Sadou

Exiting Employees

<i>Name</i>	<i>Location</i>	<i>Position</i>	<i>Eff. Date</i>	<i>Fund</i>	<i>Note</i>
Arclese, Jacqueline	Vermilion Conf. Ctr.	Parent Res. Coord.	09/30/08	25	Resigned
Chatelain, Paige	Boucher ES	Teacher – 2 nd	08/26/08	01	Resigned
Cook, Sarah	Boucher ES	Teacher – 2 nd	08/21/08	01	Resigned
Fangue, Raegan	Gallet ES	Teacher Asst.	08/29/08	01	Resigned
Gros, Gwendolyn	Truman Mont.	Pre-K Tea. Asst.	08/21/08	60	Resigned
Guidry, Mary	Career Center	Teacher – Resource	08/25/08	01	Retirement
Hanks, Joseph	Lafayette HS	Custodian	09/04/08	01	Retirement
Hughes, Tonya	Acadiana HS	Clerical Asst.	08/26/08	01	Resigned
LeBlanc, Monica	Judice MS	Teacher – Math	08/22/08	01	Resigned
Monroe, Viola	Transportation	Bus Attendant	05/26/08	01	Resigned

Number of Full-Time, Active Employees by Funding Source as of August 13, 2008

General Fund (01)	3483
2002 Sales Tax (15)	98
Special Revenues (20)	19
Other Grants (25)	33
Consolidated Adult Education (3)	9
Consolidated Other Federal Programs (35)	1
Special Education (40)	127
Self-Funded Construction (45)	1
IASA Title I (50)	89
Consolidated Other State (55)	7
Child Development & Head Start (60)	75
IASA Titles II/III/IV/VI (65)	31
Child Nutrition (70)	226
Group Insurance Fund (85)	2
Magnet Grant (57)	5
TOTAL	4,206
Total last month	4,196
Total year ago	4,260

A1. ADDENDUM TO PERSONNEL CHANGES

**Personnel Changes
September 10, 2008**

Transfer:

<i>Name</i>	<i>From/To</i>	<i>Eff. Date</i>	<i>Fund</i>	<i>Note</i>
Roebuck, Kendahl	Youngsville MS (SS Teacher) to Carencro HS (Assistant Principal)	09/11/08	01	Replacing M.Harman

**B. ONE-TIME SALARY SUPPLEMENT FOR SUPPORT, TECHNICAL AND CRAFTS
& TRADES PAY GRADES**

That the Board approve a \$1,000.00 one-time salary supplement for all full time employees on the support, technical, crafts and trade pay grades and a \$500 one-time salary supplement for part-time permanent employees on the support, technical, crafts and trades pay grades.

C. APPROVAL OF THE JOB EVALUATION/RECLASSIFICATION COMMITTEE FINDINGS FOR DIRECTOR OF STUDENT SERVICES

That the Board approve the findings of the Job Evaluation/Reclassification Committee changing the Director of Student Services' (Harriett Taylor) salary from pay grade 8 to pay grade 10.

Beasley requested that this item be pulled for discussion.

D. APPROVAL OF THE JOB EVALUATION/RECLASSIFICATION COMMITTEE FINDINGS FOR THE INSTRUCTIONAL SUPERVISORS

That the Board approve the findings of the Job Evaluation/Reclassification Committee changing the six (6) Instructional Supervisors, (Sherry Brown, Loretta Hetherwick, Sandy LaBry, Kay Marix, Tim Tate and Ken Villemarette) salary from pay grade 7 to pay grade 9.

E. PERMISSION TO APPROVE REVISIONS TO THE CAFETERIA MANAGER I JOB DESCRIPTION

That the Board grant permission to approve revisions to the Cafeteria Manager I job description.

F. PERMISSION TO APPROVE REVISIONS TO THE CAFETERIA MANAGER II JOB DESCRIPTION

That the Board approve revisions to the Cafeteria Manager II job description.

G. PERMISSION TO APPROVE REVISIONS TO THE CAFETERIA MANAGER III JOB DESCRIPTION

That the Board approve revisions to the Cafeteria Manager III job description.

H. PERMISSION TO APPROVE REVISIONS TO THE HOME SCHOOL DISCIPLINE COORDINATOR JOB DESCRIPTION

That the Board approve revisions to the Home School Discipline Coordinator job description.

I. REVISIONS TO POLICY FILE: IHA-R – GUIDELINES FOR GRADING SYSTEMS

That the Board approve revisions to Policy File: IHA-R – Guidelines for Grading Systems.

Cockerham requested that this item be pulled for discussion.

J. RESOLUTION 09-08-1617 – HISPANIC HERITAGE MONTH

That the Board adopt Resolution 09-08-1617 – Hispanic Heritage Month.

RESOLUTION - 09-08-1617

Recognizing Hispanic Heritage Month and celebrating the vast contributions of Hispanic Americans to the strength and culture of our Nation.

WHEREAS, from September 15, 2008 – October 15, 2008, the country celebrates Hispanic Heritage Month; and,

WHEREAS, Hispanic Americans have helped establish America as a place of freedom and opportunity, and their contributions have illustrated what is best about our great Nation. Their hard work, love of country, and deep commitment to faith and family have shaped the character of our country and helped preserve the values we all cherish. By sharing their vibrant culture and heritage, Hispanic Americans have also enriched the American experience and helped define the unique fabric of our Nation; and,

WHEREAS, Hispanic Americans serve in all branches of the military and have fought valiantly in every war in United States history. These brave men and women bring honor to America, and we are grateful for their service and sacrifice. In our towns and communities, Hispanic Americans have also shown the good heart of our Nation by volunteering to help their fellow Americans. Their kindness and compassion have made a difference in the lives of others and have made our country a more hopeful place for all; and,

WHEREAS, during National Hispanic Heritage Month, we celebrate the diversity that makes America stronger, and we recognize the many ways Hispanic Americans have enriched our Nation; and,

WHEREAS, Hispanic Americans harbor a deep commitment to family and community, an enduring work ethic, and a perseverance to succeed; now,

THEREFORE, BE IT RESOLVED, that the Lafayette Parish School Board does hereby proclaim September 15, 2008 through October 15, 2008 as

HISPANIC HERITAGE MONTH

and that the schools are urged to observe this proclamation through appropriate activities which focus on “Getting Involved: Our Families, Our Communities, Our Nation” and assisting all students in gaining a greater understanding of the contributions which Hispanics have made and continue to make toward improving society.

C E R T I F I C A T E

I, the undersigned Secretary-Treasurer of the Lafayette Parish School Board, do hereby certify that the above and foregoing is a true copy of a resolution adopted at its Regular Board Meeting of September 3, 2008 at which time a quorum was present and that same is in full force and effect.

Dated at Lafayette, Louisiana,
this 10th day of September, 2008.

/s/ Burnell Lemoine

Burnell Lemoine, Secretary-Treasurer
LAFAYETTE PARISH SCHOOL BOARD

K. CAPITAL IMPROVEMENT FUND BUDGET REVISION #3 – FINAL FISCAL YEAR 2007-2008

That the Board approve the Capital Improvement Fund Budget Revision #3-Final Fiscal Year 2007-2008.

L. 2002 HALF-CENT SALES TAX FUND BUDGET REVISION #2 – FINAL FISCAL YEAR 2007-2008

That the Board approve the 2002 Half-Cent Sales Tax Fund Budget Revision #2 – Final Fiscal Year 2007-2008.

M. SPECIAL REVENUE FUND BUDGET REVISION #2 – FINAL FISCAL YEAR 2007-2008

That the Board approve the Special Revenue Fund Budget Revision #2 – Final Fiscal Year 2007-2008.

N. SCHOOL FOOD SERVICE PROGRAM FUND BUDGET REVISION #2 – FINAL FISCAL YEAR 2007-2008

That the Board approve the School Food Service Program Fund Budget Revision #2 – Final Fiscal Year 2007-2008.

O. GENERAL FUND BUDGET REVISION #3 – FINAL FISCAL YEAR 2007-2008

That the Board approve the General Fund Budget Revision #3 – Final Fiscal Year 2007-2008.

Beasley requested that this item be pulled for discussion.

P. SALES TAX FUND BUDGET REVISION #2 – FINAL FISCAL YEAR 2007-2008

That the Board approve the Sales Tax Fund Budget Revision #2 – Final Fiscal Year 2007-2008.

Q. PAROCHIAL/PRIVATE SCHOOL BUS STOPS

That the Board approve specific additional bus stops for Parochial/Private Schools outside of the existing high school zones.

Beasley requested that this item be pulled for discussion.

R. GROUP INSURANCE FUND BUDGET REVISION #2 – FINAL FISCAL YEAR 2007-2008

That the Board approve the Group Insurance Fund Budget Revision #2 – Final Fiscal Year 2007-2008.

S. BIDS FOR MOSS MIDDLE SCHOOL MOISTURE INTRUSION REPAIR PROJECT

That the Board award the low bid of \$1,477,000 to Builliard Construction Company, Inc. for the Moss Middle School Moisture Intrusion Repair Project.

Motion (Babineaux, Lewis) that the Board approve Action Items A, A1, B, D, E, F, G, H, J, K, L, M, N, P, R, and S, and that Action Items C, I, O and Q be pulled for discussion. Motion carried.

C. APPROVAL OF THE JOB EVALUATION/RECLASSIFICATION COMMITTEE FINDINGS FOR DIRECTOR OF STUDENT SERVICES

Motion (Beasley, Babineaux) that the Board approve the findings of the Job Evaluation/Reclassification Committee changing the Director of Student Services' (Harriett Taylor) salary to pay grade 9. Motion carried.

I. REVISIONS TO POLICY FILE: IHA-R – GUIDELINES FOR GRADING SYSTEMS

Motion (Babineaux, Lewis) that the Board table Revisions to Policy File: IHA-R – Guidelines for Grading Systems until the next Regular Board Meeting.

A substitute motion was made by Awbrey that the Board rescind action taken on the Pupil Progression Plan and that it be added to the next Regular Board meeting with original wording regarding numerical and percentage grades.

After some discussion Awbrey withdrew his substitute motion and submitted another substitute motion as follows: that the Board defer action on Revisions to Policy File: IHA-R – Guidelines for Grading Systems until the next Regular Board meeting, and to reconsider grading policy.

After some discussion, Babineaux and Lewis withdrew their motion and Awbrey's substitute motion became the original motion.

Trahan entered the meeting.

After some discussion the motion made by Awbrey and seconded by Babineaux was amended as follows: that the Board defer action on Revisions to Policy File: IHA-R – Guidelines for Grading Systems until the next Regular Board Meeting, and that the Board add to the Action Agenda of the next meeting Reconsideration of the Pupil Progression Plan introduced on August 6, 2008. Motion carried.

O. GENERAL FUND BUDGET REVISION #3 – FINAL FISCAL YEAR 2007-2008

Motion (Beasley, Babineaux) that the Board approve the General Fund Budget Revision #3 – Final Fiscal Year 2007-2008. Motion carried.

Q. PAROCHIAL/PRIVATE SCHOOL BUS STOPS

Motion (Beasley, Cockerham) that the Board approve specific additional bus stops for Parochial/Private Schools outside of the existing high school zones as follows: Cathedral-Carmel (218 N. Domingue and East Bayou Baptist Church); Fatima (Camellia/Pendelton and 4313 Ambassador Caffery; St. Pius (Frenchman's Creek); St. Peter & Paul (to be determined); and St. Leo Seton (Hwy. 1252/I-49 Service Road and Sonnier Road/I-49 Service Road). Motion carried.

VII. REPORTS

- A. Public Comments
Comments were made by the public. No action was taken.
- B. Board President/Members
Comments were made by the Board President. No action was taken.
- C. Superintendent
Comments were made by the Superintendent. No action was taken.

VIII. EXECUTIVE SESSION

IX. ADJOURN

There being no further business, it was moved by Trahan, seconded by Beasley and carried that the meeting adjourn.

SIGNED:

/s/ Carl J. LaCombe

Carl J. LaCombe, President
LAFAYETTE PARISH SCHOOL BOARD

SIGNED:

/s/ Burnell Lemoine

Burnell Lemoine, Secretary-Treasurer
LAFAYETTE PARISH SCHOOL BOARD

mgp