

How to Become a Certified Bus Driver for the Lafayette Parish School System

If you currently are a full-time employee of LPSS, you should provide Employee Services with written approval that you will be able to incorporate this part-time job into your regular work schedule prior to starting the process of becoming a LPSS Certified Bus Driver.

- Step 1** Attend Rules & Regulations Defensive Driving Class – CDL Prep Class **Cost: \$0**
Contact **Ross Cloteaux (337) 296-7113** or email rmcloteaux@lpssonline.com for dates, times, and locations.
- Step 2** Take CDL Test. Each one of these endorsements **MUST** be listed on your CDL in order for you to operation a school bus. **Cost: \$15**
Test 1 General Knowledge
Test 2 Airbrakes
Test 3 Passenger
Test 4 School Bus
Submit the receipt for reimbursement to **Annette Bergeron, LPSS Transportation Office.**
- Step 3** Call **Annette Bergeron (337) 521-7440** to schedule CDL Physical Exam.
Stafford Clinic, 3251 Ambassador Caffery Pkwy B, Lafayette, LA 70506 **Cost: \$0**
- Step 4** Submit Physical to DMV to receive the CDL permit with all endorsements. **Cost: \$0**
- Step 5** Attend CPR and First Aid Class
Contact **Ross Cloteaux (337) 296-7113** to get a list of CPR Classes/Locations/Cost
- Step 6** Behind the Wheel Training **Cost: \$0**
Contact **Rogers Doucet (337) 852-8129**
- Step 7** Go to LPSS Employee Services and complete the following:
Bus Driver Application – Available at Employee Services
CDL Physical Forms
Copy of the Social Security Card
Copy of the Birth Certificate
Proof of Education, either High School or GED Certificate
Copy of Defensive Driving Certificate
Copy of CPR/First Aid Certificate
Behind the Wheel Training Verification Form
- Step 8** CDL Third Party Testing
Contact **Wayne Arceneaux (337) 230-6011** to schedule test.
- Step 9** Submit all required documentation to the DMV to obtain CDL. **Cost: Varies**
Include test scores from Third Party test.
- Step 10** Bring copy of your CDL to LPSS Employee Services
- Step 11** Head over to the LPSS Transportation Department

Congratulations! You can now start driving and working with the LPSS Transportation Department!